



READY!

Stearns-Benton Employment & Training Council
...a partner in the Minnesota WorkForce Center
St. Cloud

“Workforce “U” provides a framework and a common language that is understood by employers and student job seekers: the language of skills.”

Workforce “U” Course Levels

100 Level

	<u>Universal/Core Services</u>
100	Resource Room
101	Intro to Workforce “U”
102	Unemployment Insurance Orientation
103	Creative Job Search
104	Introduction to Resumes
105	Financial Workshop
106	Outreach to Schools

200 Level

	<u>Assessment & Career Exploration</u>
200	Strengths Development
201	Pre-Employment Skills
202	Supported Work
203	Adult Basic Education/English as a Second Language
204	Worksite Literacy
205	Memorandum of Understanding (Community Partner) Offerings

300 Level

	<u>Advanced Career Exploration & Job Search</u>
300	Strengths Development
301	Advanced Career Exploration
302	Life Cycle of Your Job
303	Healthcare Academy
304	Pre-Manufacturing
305	Camp Challenge
306	201 Support/Follow up
307	Volunteer Experience/Job Shadowing
308	Work Experience
309	Internship
310	T-Prep (next steps to short term-training)

400 Level

	<u>Short Term Training & Retention Services</u>
400	Strengths Development
401	Retention Services
402	Occupational Skills Training (Up to 6 months)
403	Specialized Short Term Training (English Language Learner-Certified Nursing Assistant)
404	Incumbent Worker Training
405	Interim Employment (Dislocated Worker)
406	Youthbuild
407	E- Learning
408	Entrepreneurial Training
409	T-Prep (next steps to long-term training)
410	Employer Services

500 Level

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Long Term Training

Occupational Skills Training (6+ months)

On-the-Job Training

Apprenticeship

E-Learning

Student Survey Results from Pre-Employment 101

The cornerstone of Workforce “U” is Pre-Employment 101, a ten day course that assists students in identifying skills, strengths, what employers are looking for, and knowledge about SBETC’s identified targeted industries.

Of the 283 students who completed 101 when asked the question, “Would you refer others to this program?” 97% said yes, they would refer others. The same group was asked, “Have you changed as a result of participating in this [101]?” Again, 97% reported they had changed after completing this course.

Positive student quotes from the survey include:

“I believe this would be especially good for individuals who do not know what they want to do or what their skills and abilities are.”

“I feel more confident in my occupational choices because I found I am headed down the right occupational road.”

“I always thought I was an average person, but found out I’m actually above average – yeah!”

“I learned why I didn’t keep my jobs in the past, and what & where I need to go from here to be happy with my life, something I probably wouldn’t have been able to do without this class.”

“I would recommend they take the class A.S.A.P. in their job search.

“It has helped my self-esteem and to help let go of the negative messages felt in the last while.”

“I found out I can be in control of my future.”

Targeted Industries

Engineering/Management - Establishments which are primarily engaged in providing engineering, architectural & surveying services; accounting, auditing and bookkeeping services; research, development and testing services; and management and public relations services.

Manufacturing - Establishments engaged in manufacturing, industrial and commercial machinery, equipment, instruments, and computers, as well as fabricating metals and other such manufacturing.

Health Services - Establishments primarily engaged in furnishing medical, surgical, and other health services to persons.

Wholesale Trade - Establishments primarily engaged in selling merchandise to retailers: industrial, commercial, institutional, farms, construction contractors, or professional business users; or acting as agents or brokers in buying merchandise for or selling merchandise to such persons or companies.

Printing/Publishing - Establishments engages in printing by one or more common processes, such as letterpress; lithography, or screen; and establishments that perform services for the printing trade, such as bookbinding. It also includes publishing newspapers, books, and periodicals.

Business Services - Establishments primarily engaged in rendering services to business establishments on a contract or fee basis. This includes information technology providers and personnel supply services.

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